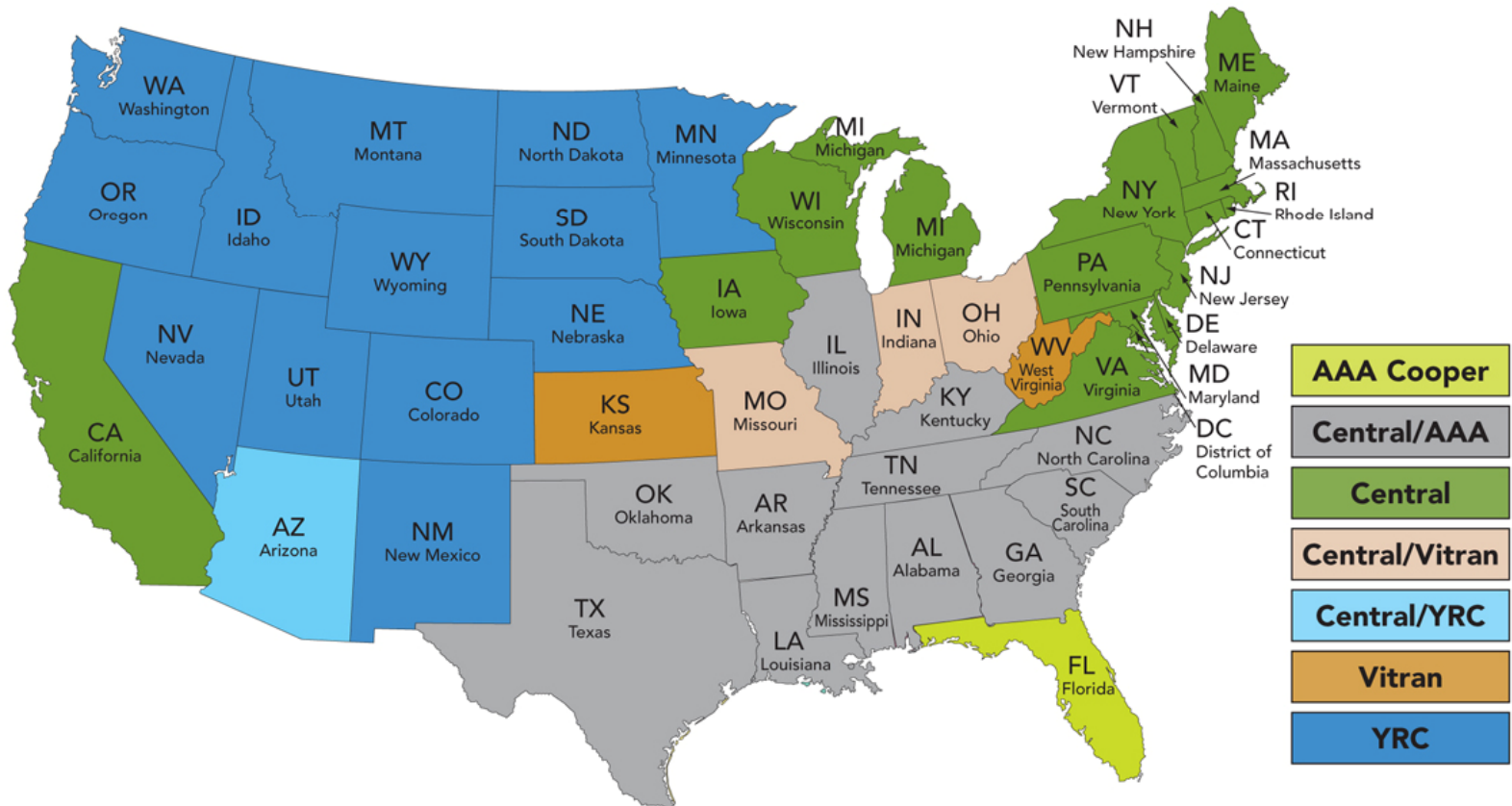




VIKING RANGE CORPORATION



LTL OUTBOUND GUIDE

Effective 04/04/12

- For all small package shipments that total less than 200 lbs. and no one package exceeding 85 lbs. ship via UPS Commercial Ground Collect.
- For LTL shipments 200 lbs. to 5,000 lbs. that occupy less than 750 cubic feet of trailer floor space in Light green-colored states ship via AAA Cooper.
- For LTL shipments 200 lbs. to 5,000 lbs. that occupy less than 750 cubic feet of trailer floor space in Gray-colored states ship via Central/AAA Cooper.
- For LTL shipments 200 lbs. to 5,000 lbs. that occupy less than 750 cubic feet of trailer floor space in Dark green-colored states ship via Central.
- For LTL shipments 200 lbs. to 5,000 lbs. that occupy less than 750 cubic feet of trailer floor space in Tan-colored states ship via Central/Vitran.
- For LTL shipments 200 lbs. to 5,000 lbs. that occupy less than 750 cubic feet of trailer floor space in Light blue-colored states ship via Central/YRC.
- For LTL shipments 200 lbs. to 5,000 lbs. that occupy less than 750 cubic feet of trailer floor space in Gold-colored states ship via Vitran.
- For LTL shipments 200 lbs. to 5,000 lbs. that occupy less than 750 cubic feet of trailer floor space in Dark blue-colored states ship via YRC.
- For other shipments not meeting the above criteria, call PMC Logistics at 508-830-1100 ext. 2132 for shipping instructions.

OVERVIEW FOR PREPAID/COLLECT VENDORS

Viking Range Corporation requests your cooperation and commitment to our logistics program to strengthen our long-term partnership and improve overall supply chain performance.

Viking Range Corporation has assembled a high quality core carrier base for handling US and Canadian inbound LTL shipments. By exclusively using these carriers, freight cost, transit times, and claims exposure will be reduced.

Failure to comply with the routing instructions will result in a vendor charge back for freight charges, plus an administrative fee.

COLLECT OR PREPAID SHIPMENTS

Shipping/Arrival Dates

- Requested shipping arrival dates must be met.
- Early shipments must be approved by buyer prior to shipping.
- The buyer must approve any deviations from the Purchase Order.
- The vendor will be charged any additional freight charges incurred as a result of not adhering to the shipping/arrival dates, plus an administrative fee of \$100.

Back Orders/Partial Shipments

- Any back orders or partial shipments must be authorized by the buyer prior to shipping.
- Any back orders or partial shipments resulting in additional freight charges will be charged to the vendor, plus an administrative fee of \$100.

Over Shipments, Unauthorized Substitution, or Defective Goods

- Shipments will be returned at the vendor's expense.
- The vendor will be charged inbound freight charges, plus an administrative fee of \$100.

Loading

- Vendor is responsible for inspecting all merchandise prior to shipment to ensure quality, safety and conformity and to ensure that the merchandise is properly packed and loaded to prevent transit damage and tampering. Failure to comply with the above will result in a charge back to the vendor for all associated costs to deliver and return the merchandise, plus an administrative fee of \$100.

Volume or Expedited Shipments

- A [Routing Request Form](#) must be submitted and approved by Viking Range Corporation prior to shipment for all collect expedited or volume shipments.
- Any freight charges associated with unauthorized shipments will be charged back to the vendor, plus an administrative fee of \$100.
- If your shipment exceeds 5,000 lbs or more than 750 cubic feet of trailer floor space, you must contact PMC Logistics at 508-830-1100 ext. 2132 for routing instructions.

Bill of Lading

Information Required:

- Viking Range Corporation purchase order number(s).
- Description of product
Viking Range Corporation item number(s), as well as description(s) of product must appear together.
- Actual scale weights.
- Many vendors may ship to multiple facilities. It is imperative that the "Ship To" address on the Bill of Lading be identical to the "Ship To" address on the Purchase Order.
- All packages consigned to the same location should be consolidated on one Bill of Lading.
- Correct description of freight being shipped in compliance with the National Motor Freight Classification (NMFC).

ROUTING REQUEST FOR VOLUME OR EXPEDITED SHIPMENTS

VENDOR NAME:

VENDOR ADDRESS:

CONTACT NAME:

TELEPHONE:

E-MAIL:

CITY:

STATE:

ZIP:

WHEN WILL FREIGHT BE AVAILABLE FOR PICKUP:

SHIPMENT DATE:

VIKING NEED BY DATE/TIME:

HANDLED PIECES (# OF SKIDS):

DIMENSIONS OF HANDLED PIECES:

TOTAL WEIGHT:

VALUE OF SHIPMENT:

PO NUMBER(S)/NAME:

VIKING BUYER:

DESCRIPTION OF FREIGHT:

CHECK ONE OF THE DELIVERY LOCATIONS:

CHECK ONE	LOCATION	ADDRESS
	Range	5601 Viking Road, CR 525, Greenwood, MS 38930
	Ventilation	62801 Hwy. 82 West, Greenwood, MS 38930
	Refrigeration	5801 Viking Road, CR 525, Greenwood, MS 38930
	Dishwasher	62201 Hwy. 82 West, Greenwood, MS 38930

Fax to 508-830-0303 or Email: tcopley-dutra@PMCLogistics.com

Telephone: 508-830-1100 ext. 2132

FOR INTERNAL USE

CARRIER NAME:

AUTHORIZED BY:

QUOTE NUMBER:

AMOUNT:



VIKING RANGE CORPORATION